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| **Date** | **Activity** |
| April/May 2023 | Begin grant activities |
| July 2023 | Verbal Progress Check in |
| October 1, 2023 | Grant activities end, all funds must be spent |
| October 31, 2023 | All Final Reports are submitted |

**Harvest of the Month Mini-Grant: Timeline**

**Harvest of the Month Mini-Grant: Checklist**

* **Send** [**mollyk@ncat.org**](mailto:mollyk@ncat.org) **signed grant agreement and W-9**
* **Attend or watch training**
* **Confirm funds were received**
* **Meet with your HOM Team**
* **Send** [**Mollyk@ncat.org**](mailto:Mollyk@ncat.org) **HOM content showcasing one HOM item**
  + **Include photo sharing AND photo release agreements.**
* **Meet with your HOM Team**
* **Verbal progress check-in**
* **Send** [**Mollyk@ncat.org**](mailto:Mollyk@ncat.org) **HOM content showcasing another HOM item**
  + **Include photo sharing AND photo release agreements.**
* **Meet with your HOM Team**
* **Spend all funds**
* **Complete final report**