

Planting Seeds for Success: Harvest of the Month Mini-Grant Request for Applications

Amount: \$500

Grant Period: September 1, 2022 – June 1, 2023

Application: <https://mtharvestofthemonth.org/mini-grants-2022-2023/>

The purpose of this grants is to:

- Provide financial and technical assistance to producers and establishments interested in participating in Harvest of the Month (HOM) with community level support and promotion.
- Encourage participating sites to promote Montana grown and raised foods to their audience groups using HOM as it best serves their specific needs.
- Obtain feedback from producers and establishments on the benefits, challenges, and opportunities associated with participation in HOM.

Funds can be used for:

- Staff hours committed to the planning and implementation of HOM
- Purchase of Montana grown specialty crops used for free taste tests and meals (not for resale)
- Purchase or printing of materials for activities promoting the HOM items

Eligible Entities

Eligible entities are split into four categories based on the HOM audience groups. Please reach out if your establishment is not listed here and you are interested in applying.

- **Early Care and Education (ECE)**- Preschool, day-care providers, family care, camps
- **Business and Community**- Colleges and universities, groceries, farmers markets, restaurants, cafes, bakeries, food pantries, community centers, fitness and wellness centers, youth homes, shelters
- **Healthcare**- Hospitals, treatment centers, rehabilitation centers, nursing homes
- **Producers**- Growers, processors, distributors

Proposals: Proposals are accepted from July 1, 2022 through August 8, 2022. However, the grant is not awarded until a proposal is submitted by the entity and approved by NCAT. Sites must be registered for the HOM program and have completed the baseline survey before their mini-grant application is submitted. The applicant must assemble a team and meet all regular HOM program requirements. Program requirements differ for each audience group. Registration, reporting links, and HOM program requirements can be found at [Montana Harvest of the Month \(mtharvestofthemonth.org\)](https://mtharvestofthemonth.org).

Submit: Submit applications via email to mollyk@ncat.org or submit at <https://mtharvestofthemonth.org/mini-grants-2022-2023/>.

Requirements: Grantees must attend a short virtual training in August 2022 before the grant period begins and complete a verbal progress check-in during the grant period. Grantees must submit content, such as photos, videos, and descriptions of their HOM implementation for at least two of the HOM items. This could include taste tests, meals, activities, and material displays. The NCAT project coordinator may use these submissions in the HOM portal, newsletter, and Facebook page. A final report must be completed and submitted by June 30, 2023. The grantee must keep expense documentation (e.g., receipts, invoices) on file for three years and will make these records available to NCAT upon request. All funds must be spent by June 1, 2023.

Grant Payments: \$500 upon completion of the signed application and an invoice from the site

For more information contact: Molly Kirkham | mollyk@ncat.org | 406-494-8672



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